



Minutes of Audit and Risk Committee Meeting

Held on

Monday 5 May 2025 at 5.30pm

Held at Council Chamber, 83 Mandurah Terrace, Mandurah

PRESENT:

COUNCILLOR	P ROGERS [Chairperson]	TOWN WARD
COUNCILLOR	B POND	COASTAL WARD (Deputising)
COUNCILLOR	A KEARNS	EAST WARD
COUNCILLOR	S WRIGHT	EAST WARD
COUNCILLOR	A ZILANI	NORTH WARD
COUNCILLOR	R BURNS	TOWN WARD
MAYOR	C KNIGHT	
MR	W TICEHURST	INDEPENDENT MEMBER

GUESTS:

Mr	J LANGFORD-SMITH	OFFICE OF AUDITOR GENERAL
MS	H POLZ	OFFICE OF AUDITOR GENERAL
MS	C MIHOVILOVICH	CHIEF EXECUTIVE OFFICER
MRS	T JONES	DIRECTOR BUSINESS SERVICES
MR	M HALL	DIRECTOR BUILT AND NATURAL ENVIRONMENT
MR	J CAMPBELL-SLOAN	DIRECTOR STRATEGY AND ECONOMIC DEVELOPMENT
MRS	K HEMMINGS	EXECUTIVE MANAGER GOVERNANCE AND COMMERCIAL SERVICES
MRS	D ELLERY	MINUTE OFFICER

1. OPENING OF MEETING

The Chairperson declared the meeting open at 5.31pm.

2. ACKNOWLEDGEMENT OF COUNTRY

Councillor Rogers acknowledged that the meeting was being held on the traditional land of the Bindjareb people and paid his respect to their Elders past and present.

3. APOLOGIES

Apologies

Mr J Seth

4. IMPORTANT NOTE

The purpose of this Committee Meeting is to discuss and make recommendations to Council about items appearing on the agenda and other matters for which the Committee is responsible. The Committee has no power to make any decisions which are binding on the Council or the City of Mandurah unless specific delegation of authority has been granted by Council.

No person should rely on or act on the basis of any advice or information provided by a Member or officer, or on the content of any discussion occurring, during the course of the meeting. The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any advice or information provided by a Member or officer, or the content of any discussion occurring, during the course of the Committee meeting.

Councillor R Burns entered the Chambers at 5.34pm

5. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil.

6. PUBLIC QUESTION TIME

Nil

7. PRESENTATIONS

AR.1/05/25 CLOSE DOORS

MOTION

Moved: Mayor C Knight
Seconded: Councillor S Wright

That the meeting proceeds with closed doors at 5.38pm in accordance with Section 5.23(2)(f) of the *Local Government Act 1995*, to allow for the confidential presentation.

CARRIED: 8/0

FOR: Mayor C Knight, Cr S Wright, Cr P Rogers, Cr B Pond, Cr A Kearns, Cr A Zilani,
 Cr R Burns, Mr W Ticehurst

AGAINST: Nil

Members of the media, non-senior employees and persons in the gallery left the meeting at this point. The Minute Officer remained with Mr Langford-Smith and Ms Polz from the Office of Auditor General and Senior Officers.

THE MEETING PROCEEDED WITH CLOSED DOORS AT 5.38PM

CONFIDENTIAL ANNUAL FINANCIAL AUDIT PLANNING SUMMARY - PRESENTATION

Mr J Langford-Smith of the Office of Auditor General presented the presentation.

AR.2/05/25 OPEN DOORS

MOTION

Moved: Councillor A Kearns
Seconded: Councillor S Wright

That the meeting proceeds with open doors.

CARRIED: 8/0

FOR: Cr A Kearns, Cr S Wright, Cr P Rogers, Cr B Pond, , Cr A Zilani, Cr R Burns,
 Mayor C Knight, Mr W Ticehurst

AGAINST: Nil

THE MEETING PROCEEDED WITH OPEN DOORS AT 5.56PM

Members of the media, non-senior employees and persons in the gallery reentered the meeting at this point.

8. DEPUTATIONS

Nil

9. CONFIRMATION OF MINUTES

AR.3/05/25 CONFIRMATION OF MINUTES MONDAY 10 MARCH 2025

MOTION

Moved: Councillor A Kearns

Seconded: Councillor B Pond

That the Minutes of the Audit and Risk Committee meeting of Monday 10 March 2025 be confirmed.

CARRIED: 8/0

FOR: Cr A Kearns, Cr B Pond, Cr P Rogers, Cr S Wright, Cr A Zilani, Cr R Burns,
Mayor C Knight, Mr W Ticehurst

AGAINST: Nil

10. DECLARATIONS OF INTERESTS

Nil

11. QUESTIONS FROM COMMITTEE MEMBERS

Questions of Which Due Notice Has Been Given

Nil

Questions of Which Notice Has Not Been Given

Nil

12. BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil

13. LATE AND URGENT BUSINESS ITEMS

Nil

14. CONFIDENTIAL ITEMS

AR.4/05/25 CLOSE DOORS

MOTION

Moved: Councillor A Zilani

Seconded: Councillor A Kearns

That the meeting proceeds with closed doors at 6.00pm in accordance with Section 5.23(2)(f) of the *Local Government Act 1995*, to allow for the confidential discussion of an item.

CARRIED: 8/0

FOR: Cr A Zilani, Cr A Kearns, Cr P Rogers, Cr B Pond, Cr S Wright, Cr R Burns,
Mayor C Knight, Mr W Ticehurst

AGAINST: Nil

Members of the media, non-senior employees and persons in the gallery left the meeting at this point. The Minute Officer remained with Senior Officers.

THE MEETING PROCEEDED WITH CLOSED DOORS AT 6.00PM

**AR.5/05/25 REPORT 1 - CONFIDENTIAL ITEM: STRATEGIC RISK UPDATE REPORT
QUARTER THREE FY 2024/25**

Confidential discussion ensued regarding this issue.

MOTION

Moved: Mayor C Knight

Seconded: Councillor A Kearns

That the Audit and Risk Committee note Quarter Three FY2024/25 – Strategic Risk Bowtie Report as per Confidential Attachment 1.1

CARRIED: 8/0

FOR: Mayor C Knight, Cr A Kearns, Cr P Rogers, Cr B Pond, Cr S Wright, Cr A Zilani,
Cr R Burns, Mr W Ticehurst

AGAINST: Nil

AR.6/05/25 REPORT 2 - CONFIDENTIAL ITEM: STRATEGIC INTERNAL AUDIT MONITORING REPORT – QUARTER THREE FY 2024/25

Confidential discussion ensued regarding this issue.

MOTION

Moved: **Councillor A Zilani**
Seconded: **Councillor A Kearns**

That the Audit and Risk Committee notes the Strategic Internal Audit Plan Monitoring Report – Quarter Three Financial Year 2024/25 as detailed in Confidential Attachment 2.1.

CARRIED: 8/0

FOR: Cr A Zilani, Cr A Kearns, Cr P Rogers, Cr B Pond, Cr S Wright, Cr R Burns, Mayor C Knight, Mr W Ticehurst

AGAINST: Nil

AR.7/05/25 OPEN DOORS

MOTION

Moved: **Councillor B Pond**
Seconded: **Councillor A Zilani**

That the meeting proceeds with open doors.

CARRIED: 8/0

FOR: Cr B Pond, Cr A Zilani, Cr P Rogers, Cr A Kearns, Cr S Wright, Cr R Burns, Mayor C Knight, Mr W Ticehurst

AGAINST: Nil

THE MEETING PROCEEDED WITH OPEN DOORS AT 6.26PM

AR.8/05/25 ENDORSE RESOLUTIONS

MOTION

Moved: **Councillor B Pond**
Seconded: **Mayor C Knight**

That Council endorses the resolutions taken with closed doors.

CARRIED: 8/0

FOR: Cr B Pond, Mayor C Knight, Cr P Rogers, Cr A Kearns, Cr S Wright, Cr A Zilani, Cr R Burns, Mr W Ticehurst

AGAINST: Nil

15. CLOSE OF MEETING

There being no further business, the Chairperson declared the meeting closed at 6.28 pm.

CONFIRMED.....[CHAIRMAN]

Attachments to Committee Minutes: Audit and Risk Agenda 5 May 2025

Confirmed

NOTICE OF MEETING

AUDIT AND RISK COMMITTEE

Members of the Audit and Risk Committee are advised that a meeting of the Committee will be held in the Council Chambers, 83 Mandurah Terrace Mandurah on

**Monday 5 May 2025
at 5.30pm**

Casey Mihovilovich
Chief Executive Officer
1 May 2025

Committee Members:

Councillor P Rogers [Chairperson]	Mayor C Knight
Councillor R Burns	Councillor S Wright
Councillor A Zilani	Councillor A Kearns
Mr W Ticehurst	
Mr J Seth	

Deputies:

Councillor B Pond
Councillor D Wilkins

AGENDA

1. OPENING OF MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

3. APOLOGIES

Apology

Mr J Seth

4. IMPORTANT NOTE

Members of the public are advised that the decisions of this Committee are referred to Council Meetings for consideration and cannot be implemented until approval by Council. Therefore, members of the public should not rely on any decisions of this Committee until Council has formally considered the resolutions agreed at this meeting.

5. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

6. AMENDMENT TO STANDING ORDERS

Modification to *Standing Orders Local Law 2016* - electronic attendance at meeting.

7. PUBLIC QUESTION TIME

Public Question Time provides an opportunity for members of the public to ask a question of Council. For more information regarding Public Question Time please visit the City's website mandurah.wa.gov.au or telephone 9550 3787.

8. PRESENTATIONS

Confidential Annual Financial Audit Planning Summary

9. DEPUTATIONS

Any person or group wishing to make a Deputation to the Committee meeting regarding a matter listed on this agenda for consideration must complete an application form. For more information regarding making a deputation please visit the City's website mandurah.wa.gov.au or telephone 9550 3787.

10. CONFIRMATION OF MINUTES 10 MARCH 2025

Minutes available on the City's website via mandurah.wa.gov.au/council/council-meetings/agendas-and-minutes

11. DECLARATIONS OF INTERESTS**12. QUESTIONS FROM COMMITTEE MEMBERS**

11.1 Questions of Which Due Notice Has Been Given

11.2 Questions of Which Notice Has Not Been Given

13. BUSINESS LEFT OVER FROM PREVIOUS MEETING**14. REPORTS**

<i>No.</i>	<i>Item</i>	<i>Page No</i>	<i>Note</i>
1	Strategic Risk Update Report Quarter Three FY 2024/25	22 - 32	CONFIDENTIAL REPORT
2	Strategic Internal Audit Monitoring Report – Quarter Three FY 2024/25	33 - 39	CONFIDENTIAL REPORT

15. REPORTS FROM AUDITORS

Nil

16. LATE AND URGENT BUSINESS ITEMS**17. CONFIDENTIAL ITEMS****18. CLOSE OF MEETING**